**MPSA Meeting Minutes– Friday 8 January 2021**

**Attendance: Helena, Cathryn, Rachel, Kelly, Alix, Nicole, Bridget**

1. **Winter Term/Christmas Fundraising – Total Raised £1,990**

* **Christmas cards** – raised £300
* **Christmas raffle** – raised £1,100 Almost as much as the last Xmas Fair!!
  + What is the situation regarding match funding for this? No news on this via Nathalie yet.
* Which class sold the most tickets? 5H Reward put on hold for now. **Nicole suggested offering a Virtual Escape Room prize for 5H. ACTION Nicole to explore.**

**ACTION CW to share news of winning class on FB.**

* **Advent calendar raffle** – raised £180
* All agreed this format for the raffle worked really well.
* **Gifts from Santa**
  + We successfully sourced a Santa, and bought books and a candy cane for each child – any feedback on this?
  + Last year’s books and the excess from this year need to be returned to school; the Santa suit and the Christmas bags should be back in our cupboard – Went well but afterschool club also had a santa that eve and some ch were confused. Avoid this clash next time.
* **Design a Christmas jumper to win a Christmas jumper** – raised £110
* **Tea towels** – raised £300
  + Do we know how much stock we have left? Alix unsure. 80 KS1 100 KS2 possibly? On hold until out of lockdown. Idea suggested that

1. **Options for the Spring Term:**

* **Individual class events** – to discuss post lockdown
* **Comic relief – 19 March 2021 CW This will probably need to be run online and she could possibly get a book printed or we could put together a video via facebook. Later idea preferred. ACTION CW to coordinate subcommittee.**
  + Suggestion is a joke competition with the winners having the opportunity to throw wet sponges at/tip water on willing teachers – all joke entries could be collated into a joke book and sold to parents
  + Would this be possible? Maybe the joke competition as a minimum?
* **Quiz for parents/grandparents/carers**
* Quiz via Zoom (adults only) – good fundraising activity for this term as not impacted by COVID. **ACTION Alix to coordinate subcommittee.**
* **Design a bag competition**
  + Competition to create a design that could then be printed on a bag and sold to the school (using the same company who is providing the tea towels)
  + As tea towels probably wouldn’t work as an annual activity – we could do this next year instead of the tea towels.
* **Virtual Balloon Race competition suggested by CW. ACTION Rachel to pursue further.**
* **Nicole suggested offering a Virtual Escape Room prize for 5H**
* **Rachel asked about activities for Valentines Day and Easter for the children.**
* **Valentines competition: Place heart illustrations in windows/ draw someone/thing that is loved.**
* **Nicole suggested Guess the Number of Easter Eggs in a Jar**
* **MP area Bunny trail suggested. Will review idea in March in respect of lockdown guidance.**

1. **Year Books:**

* We have previously agreed that the Year Books were successful and that we would want to do them again.
* Might be worth liaising with Martyn and Krystina this term to decide on timeline, template and process. Agreed.
* How would these be funded? Are we asking for parental contribution this time? Possibly half. We need to cost them out first. Could class contribute themselves along the lines of the enterprise project. ACTION Helena to begin the conversation with K and M.

1. **Website Content:**

* Text for the main page – do you have time, **Cathryn**, or would you like me to draft something for everyone to review? **ACTION Helena to draft the text. ACTION Cathryn to copy things over from FB. This will include latest fundraising totals.**
* Meeting minutes from AGM and MPSA meetings to be added – previous action for Helena (apologies)
* We can also put the flyer on that Cathryn created
* Would we want a running total of what we have raised so far and what for? YES

1. **Admin Activities:**

* **Easyfunding**
  + **Helena** was supposed to do this – VERY sorry – this has not been done (Daniela offered and I said I had it in hand…I didn’t have it in hand…apologies)
* **Distribution list update**
  + Should we start by e-mailing the current list and saying if we haven’t had a reply by DATE, we will remove from list (and folks can obviously be reinstated, if they just didn’t read the e-mail)? We can include in that e-mail that, if they want to be included in the WhatsApp group, they should provide their mobile number?
  + Ask Tina to email all parents to ask if they want to be added to the MPSA email list.
  + We could also put a post on Facebook asking parents to e-mail the MPSA if they want to be added? **ACTION Helena to follow this up.**
* **Email ‘training’ session**
  + **Helena** to go through the MPSA e-mail account with **Bridget, Kelly and Rachel** – When would be a good time to do this? **TBC**
  + **AOB: Schools Ball. Idea has been mooted for a ball in June or October by partner organisation. Cathryn to raise with School Ball chat.**
  + **Nicole asked for clarification on spending on OPAL. ACTION Bridget to look into this with Mrs J at next meeting.**

**Next meeting same day/time next half term 8 pm on Friday 26 February**